

## APPLICATION FOR EMPLOYMENT

We are an equal opportunity employer. We consider applicants without regard to race, color, religion, sex, national origin, age, marital status, disability, or any other legally-protected status. The County also complies with applicable veteran's preference requirements.

Last Name	First Name	Middle Name	Telephone Number(s)
Address	City	State	Zip
Soc. Sec. Number(optional)			
Position Applying For		Today's Date	

Are you at least 18 years of age? Yes _____ No _____	Are you legally able to be employed in the U.S.? Yes _____ No _____
May we contact your present or past employers? Yes _____ No _____	Are you related to anyone who works for the County? Yes _____ No _____ If yes, who and what is the relationship? _____
Have you ever been convicted of a crime other than minor traffic violation? Yes _____ No _____ (A Yes answer does not automatically disqualify you from employment) If yes, please explain.	
Are you able, either with or without reasonable accommodations, to perform the functions of the job for which you are applying? Yes _____ No _____	

<b>VETERAN'S PREFERENCE</b>
Are you a U.S. Veteran? Yes _____ No _____
Those wishing to claim veteran's preference must submit Proof of Service(DD214)

For Law Enforcement Applicants Only (Information used to conduct background investigation only)	Date of Birth _____
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EDUCATION RECORD				
	Elementary School	High School	Undergraduate College/Univ.	Graduate
School Name and Location				
Years Completed (circle highest grade completed)	4 5 6 7 8	9 10 11 12	1 2 3 4	1 2 3 4
Diploma/Degree				
Describe Course of Study				
Have you received any additional training work shops, short courses, volunteer work, etc.?				
Do you have any other experience or qualifications not listed which relate to the job applied for? List any office equipment or machines or equipment you operate.				

EMPLOYMENT HISTORY

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may include organizations, which indicate race, color, religion, gender, national origin, disability or other protected status. If you need additional space, please continue on a separate sheet of paper.

1. Present or last employer \_\_\_\_\_ Date employed \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Date separated \_\_\_\_\_  
Phone \_\_\_\_\_ Immediate Supervisor \_\_\_\_\_ Full time? Yes \_\_\_\_\_ No \_\_\_\_\_  
Your Title \_\_\_\_\_ Department \_\_\_\_\_ Part-time: Indicate % or no. of hours \_\_\_\_\_  
Specific Duties: \_\_\_\_\_  
\_\_\_\_\_

Reason for leaving: \_\_\_\_\_

2. Employer \_\_\_\_\_ Date employed \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Date separated \_\_\_\_\_  
Phone \_\_\_\_\_ Immediate Supervisor \_\_\_\_\_ Full time? Yes \_\_\_\_\_ No \_\_\_\_\_  
Your Title \_\_\_\_\_ Department \_\_\_\_\_ Part-time: Indicate % or no. of hours \_\_\_\_\_  
Specific Duties: \_\_\_\_\_  
\_\_\_\_\_

Reason for leaving: \_\_\_\_\_

3. Employer \_\_\_\_\_ Date employed \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Date separated \_\_\_\_\_  
Phone \_\_\_\_\_ Immediate Supervisor \_\_\_\_\_ Full time? Yes \_\_\_\_\_ No \_\_\_\_\_  
Your Title \_\_\_\_\_ Department \_\_\_\_\_ Part-time: Indicate % or no. of hours \_\_\_\_\_  
Specific Duties: \_\_\_\_\_  
\_\_\_\_\_

Reason for leaving: \_\_\_\_\_

4. Employer \_\_\_\_\_ Date employed \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Date separated \_\_\_\_\_  
Phone \_\_\_\_\_ Immediate Supervisor \_\_\_\_\_ Full time? Yes \_\_\_\_\_ No \_\_\_\_\_  
Your Title \_\_\_\_\_ Department \_\_\_\_\_ Part-time: Indicate % or no. of hours \_\_\_\_\_  
Specific Duties: \_\_\_\_\_  
\_\_\_\_\_

Reason for leaving: \_\_\_\_\_



## References

Please provide three (3) personal references that have known you for at least 5 years

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Name	Address	Telephone/e-mail
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Name	Address	Telephone/e-mail
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Name	Address	Telephone/e-mail
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Please provide three (3) job related references

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Name	Address	Telephone/e-mail
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Name	Address	Telephone/e-mail
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Name	Address	Telephone/e-mail
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